



Dear Resident/Responsible party,

Evergreen offers residents the convenient option of paying their monthly statement through automatic electronic withdrawals. Evergreen billing statements are sent out by the 7th business day of each month. Any questions or concerns with the statement should be brought to the attention of Valinda Applebee, in the Business Office.

If there are no questions on the billed amount, Evergreen will initiate an electronic funds transfer (EFT) for the balance due on the statement. As an example, the billed amount shown on the statement dated March 31, with a due date of April 20th would be withdrawn from the resident's bank account on about April 21st. This date may vary slightly depending on bank holidays or weekends.

In order to initiate this payment option Evergreen will need bank routing information and the account number information for the account to be charged. To initiate automatic electronic withdrawals please complete the lower section of this EFT authorization form and return it along with a voided check to Valinda Applebee. If you have any questions please feel free to call.

Sincerely,

Valinda Applebee
 Accounts Receivable Coordinator
 Evergreen Retirement Community
 (920) 237-2113

Electronic Withdrawal Authorization Agreement – For Automatic Withdrawals (Debits)	
Company Name Evergreen Retirement Community, Inc.	Company ID Number 39-1081800
I hereby authorize <u>Evergreen Retirement Community, Inc.</u> , hereinafter called COMPANY, to initiate debit entries from the account indicated below and the depository named below.	
Depository Name (Financial Institution) Branch	Transit/ABA Number
City, State, ZIP	Account Number
This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.	
Name (Please Print)	Resident #
Signature	Date