

Memorandum
April 9, 2020

To: Evergreen Independent Living Residents
Re: COVID-19 Action Plan

Evergreens overriding priority continues to be, above all else, the safety and health of our residents and employees. In addition to adhering to the guidelines for long-term care and health care workers, we are following recommendations from the Centers for Disease Control, the Wisconsin Department of Health Services and Winnebago Public Health. A full list of precautions can be found on our website homepage, www.EvergreenOshkosh.com, or posted on information boards just inside doors 1 and 2.

Should a case of COVID-19 occur in an Independent option (Villages, Homes, Manor and Courtyard Apartments), Evergreen would do the following:

- Immediately contact Winnebago Public Health and follow their guidance.
- Communicate directly with people who were known to be in contact with the resident as soon as possible and proceed per guidance from public health.
- Notify residents that there is a person in the vicinity of their living option who has tested positive for COVID-19.
- Continue all precautions and make adjustments as needed.

If you are diagnosed with COVID-19, staff would assess your condition and work with Winnebago Public Health to determine the best course of action. Each person is unique and each case would be handled individually. Possible plans could include:

- Self-isolation in your accommodation. No visitors will be allowed.
- Evergreen would help provide services as needed i.e. food and grocery delivery.
- Evergreen at Home, home health support via phone assessments and in-person nursing assessments as the illness warrants.
- Hospitalization.
- Transfer to Evergreen Health Center

If diagnosed, questions you should be prepared to answer:

- What are your current symptoms?

- Who would you like us to communicate with on your behalf?
- Who you have been in contact with in the last 48 hours?
- Information on advanced directives and power of attorney.

If you or a fellow resident shows any signs or symptoms such as cough, sore throat or shortness of breath, you are asked to remain in your accommodation and contact the campus health nurse at (920) 237-6260.

Residents can tune into ETVV (digital channel 126.955 or Spectrum channel 955) on Thursday, April 9th at 12:15 pm, 4:45 pm, and 7:15 pm to hear an updates from Ken Arneson and Theresa Brockman. Regular weekly broadcasts will be held to help keep residents informed on the current situation, watch the ETVV schedule for air times.

We are grateful for your diligence and cooperation during this time to help us ensure that all our residents and staff remain safe. Stay well!